25th May 2018

## Dear Governors,

At John Hellins Primary School, we'd like to seek your consent for some of the ways we use your information.

- We'd like to take and use your photo. This will be used on the school website which helps us to give
  members of the school community more of a sense of who our governors are
- To help you stay in the loop with what's going on in school, we'd like to send you our newsletter, and emails
  about school events

We'd like your consent in order to do this, and use the information in the ways described above. If you're not happy for us to do this, that's no problem – we will accommodate your preferences.

If you change your mind at any time, you can let us know by emailing office@johnhellins.co.uk, or telling Mrs Jodie Matthews (Headteacher).

If you have any other questions, please get in touch.

We would appreciate you taking the time to give consent again, as we really value being able to use the information in the ways listed above.

## **CONSENT**

I can confirm that I am happy for the school to use my photo in school displays or on the website and to receive emails from school regarding school related issues. I confirm that the school can store my personal details for these uses.

| Name      |  |
|-----------|--|
| Signature |  |
| Date      |  |

